



UA-3515
B. B. A. (Sem. II) (CBCS) Examination
March/April – 2012
Computer Application : Paper - II

Time : Hours]

[Total Marks :

Instructions :

(1)

<p>નીચે દર્શાવેલ નિશાનીવાળી વિગતો ઉત્તરવહી પર અવશ્ય લખવી. Fillup strictly the details of signs on your answer book.</p> <p>Name of the Examination : B. B. A. (SEM. 2) (CBCS)</p> <p>Name of the Subject : COMPUTER APPLICATION - 2</p> <p>Subject Code No. : 3 5 1 5 Section No. (1, 2,.....): NIL</p>	<p>Seat No. : <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <div style="border: 1px solid black; border-radius: 15px; padding: 10px; text-align: center; width: 100%;">Student's Signature</div>
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- (2) All questions are compulsory.
(3) Figures to the right indicate full marks.

- 1 (a) Answer the following questions : (any three) 6
- (i) What is fill handle ?
 - (ii) Differentiate paste and paste special with example.
 - (iii) Explain criteria range.
 - (iv) What do you mean by primary key ?
- (b) Write output of the following : (any four) 4
- (i) = MID ("SWAMI VIVEKANAND", 6, 6)
 - (ii) = POWER (MOD (25, 10), 2)
 - (iii) = COUNT (12, "BBA", 34, TRUE, "Ram")
 - (iv) = SQRT (25)
 - (v) = IF (24 < 34, "WRONG", "RIGHT")

- 2** (a) Answer any one in detail : **5**
- (i) What are macros ? How to record, run and delete macros ?
 - (ii) Explain lookup and reference functions by giving examples.
- (b) Answer the following : (any two) **6**
- (i) Sorting of data in a database.
 - (ii) Mathematical functions.
 - (iii) Subtotal.
- 3** Write short notes : (any three) **9**
- (i) Data validation
 - (ii) Generating reports in MS Access
 - (iii) Data consolidation
 - (iv) Solver.
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